Girls Dorm Day Supervision

Educational Requirements
1. Must have a high school diploma or equivalency.

Age and Experience Requirements
1. Day supervision staff's age is preferred to be 25 years old, but must be at least 21 years of age at the time of appointment.
2. Some experience in working with youth is preferred.

Duties
1. Encourage spiritual growth in clients by:
   - Providing an example through living a life consistent with Christian principles.
   - Assisting and/or conducting worships for clients as needed.
   - Mentoring clients on spiritual issues through prayer, bible study, and one on one discussion.
2. Supervise youth in care during scheduled shift.
3. Plan with others on shift to organize work, recreation, educational, and worship activities during scheduled shift.
4. Facilitate, or assist in facilitating level groups as requested.
5. Coordinate all activities with shift leader.
6. Complete all paperwork and reports as required or requested.
7. Distribute medications according to policy.
8. Conduct Wilderness programs as needed.
9. Conduct Work Crew as needed.
10. Attend all staff meetings and trainings as required.
11. Complete twenty (20) hours of ongoing training/continuing education annually.
12. Communicate dorm concerns to shift leader.
13. Supervise KP, and assure that the kitchen meets appropriate cleanliness standards.
14. Ensures completion of all client responsibilities and chores to acceptable standards. I.e.- maintains mowers, puts tools away, checks chores and tasks, makes sure school is cleaned appropriately, etc.
15. Actively participate in work, recreation, and educational activities with the clients. Many of these may be strenuous or arduous in nature.
16. Ensure adherence to the Level Program.
17. Maintain open and appropriate lines of communication with other departments and co-workers.
18. Promote and abide by PATCH policies, procedures, and standards.
19. Provide for the care, welfare, safety, and security of the clients in our care.